

A user prepares, in a registration destination system, a registration destination database, a title and field map information with respect to a transfer profile. The right of access to the database by the user is confirmed. Only where the database is accessible, a transfer profile is registered in a transfer profile setting section. Subsequently, an operation button function setting section of a digital scanner is activated, and a transfer profile name applied to an operation button is selected. A user name as a registrant, a format of attachment of a document image, an image format at a time of document registration are set. A display icon of the operation button and a button name are input, and the operation button is registered in an operation button management database via an operation button management section. An operation of the operation button function setting section is thus finished, and the registered operation button is used.